

Maine Township Board meeting has been videotaped.

For more detailed reports and discussions please refer to the recorded meeting at:  
<http://mainetown.com/board-meetings/>

Indexed agenda at:

[https://mainetown.com/wp-content/uploads/2022/03/agenda\\_22-03-22-.pdf](https://mainetown.com/wp-content/uploads/2022/03/agenda_22-03-22-.pdf)

This meeting will be conducted in person. The meeting will also be audio or video recorded and made available to the public, as provided by law.

Board Members Present and other Elected Officials: Supervisor Dimond, Trustees: Jones, Horvath, Maher, Malik, Clerk Gialamas, Assessor Moylan Krey and Highway Commissioner Beauvais

Others in Attendance: Attorney Kurt Asprooth, Dayna Berman, Alicia Brzezinski, Richard Lyon, Elizabeth Coy, Marie Dachniwsky, Austin Kelso, Nick Kanehl, Marty Cook, Michael Samaan, Ruba Al Ayed, John Bennett, Martin McAlpin, Park Ridge Police Officer Sheriff Metcalf, Eva Magnowski and Wiesia Tytko

Supervisor Dimond called the meeting to order at 7:15 p.m., Clerk Gialamas led the Pledge of Allegiance and called the roll.

Agenda Item: Approval of Minutes of February 22, 2022 Bill Pay Review

Trustee Horvath Motion to waive the reading and approve the minutes of the February 22, 2022 Bill Pay Review.

Trustee Jones Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Yes

Motion carried.

Agenda Item: Approval of Minutes of February 22, 2022 Board Meeting

Trustee Jones Motion to waive the reading and approve the minutes of the February 22, 2022 Board Meeting.

Trustee Malik Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Yes

Motion carried.

Agenda Item: Approval of Minutes of March 8, 2022 Road District Budget Hearing

Trustee Maher Motion to waive the reading and approve the minutes of the March 8, 2022 Road District Budget Hearing.

Trustee Malik Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Yes

Motion carried.

Agenda Item: Approval of Minutes of March 8, 2022 Special Board Meeting

Trustee Jones	Motion to waive the reading and approve the minutes of the March 8, 2022 Special Board Meeting.
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Trustee Horvath	Second.
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Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Yes

Motion carried

Agenda Item: Approval of General Assistance Expenditures

Payrolls dated March 4, 2022 and March 18, 2022 and General Assistance checks #53967 through check #54024 in the amount of \$39,940.10.

Trustee Malik	Motion to approve.
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Trustee Maher	Second
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Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Yes

Motion carried.

Agenda Item: Approval of Road District Expenditures

Payrolls dated March 4, 2022 and March 18, 2022 and Road District checks #22305 through check #22336 in the amount of \$81,712.33

Trustee Horvath	Motion to approve.
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Trustee Malik	Second.
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Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Yes

Motion carried.

Agenda Item: Approval of General Town Fund Expenditures

Payrolls dated March 4, 2022 and March 18, 2022 and General Town Fund checks #59303 through check #59374 in the amount of \$299,531.11.

Trustee Maher	Motion to approve.
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Trustee Jones	Second.
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Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes

Trustee Maher	Yes
Trustee Malik	Yes

Motion carried.

Agenda Item: Public Participation

See video at 5:08

John Bennett stated that he reviewed the video of the Special Board Meeting with the discussion on the Office of Emergency Management. He highlighted the importance and value of this department to the community and asked the Board for continuation of that program.

Discussion, comments and questions.

Agenda Item: Old Business, Community Solar Update

See video 15:37

Supervisor Dimond stated that she received an email from Director of Marketing Scott Becker saying that this week postcards will be sent out to about 30,000 Maine Township homes regarding the solar program.

Agenda Item: Old Business, Discussion of Rebranding of Township Logo/Color/General Theme

See video at 16:04

Trustee Horvath gave an update on rebranding of Township Logo/Color/General Theme. Recently a new header was implemented on the Facebook page and now it looks refreshed and professional. Similar changes are going to be done on the YouTube channel, the LinkedIn site and in the Mainely News which will be out late May.

Supervisor Dimond thanked Trustee Horvath and said that it looks pretty clean.

Discussion.

Agenda Item: Old Business, Discussion of Website Improvements

See video at 22:09

Supervisor Dimond recalled that two weeks ago at the Special Board Meeting there was a discussion on adopting a new website and sending request proposals out to various designers. Supervisor Dimond asked Maine Township staff for their wish lists to be included on our website. She received a very long list which will have to be narrowed down to the most important things. She asked volunteers to look at the list to help Richard Lyon to redesign our website.

Discussion.

Supervisor Dimond noted that the new list is going to be circulated before it will go to potential designers.

Agenda Item: Old Business, Discussion of MWRD Project

See video at 26:17

Supervisor Dimond gave an update on the MWRD Project and stated that Maine Township received a draft of the agreement from Ancel Glink Law Firm. She asked Highway Commissioner Beauvais to give suggestions to the Attorney.

Agenda Item: Old Business, Discussion of OEM

See video at 26:59

Supervisor Dimond asked the Board if anyone wanted to have further discussion regarding OEM.

Discussion.

Supervisor Dimond pointed out that she and the Trustees want to maintain the OEM department. During the last Special Board meeting it was interesting to listen to North Maine Fire Protection District Chief Bronk's advice regarding what kind of person should be on this position. Supervisor Dimond added

that for several months we tried to attract outside applicants for the OEM director and we did not receive any applicants with relevant skills. Supervisor Dimond stated that our Maintenance Foreman Mike Samaan is interested in that position and he will take OEM training. Also, Supervisor Dimond asked the Board to support hiring a part-time custodian up to 19 hours a week.

Trustee Jones	Motion to appoint Mike Saman as OEM Director.
Trustee Horwath	Second

Discussion

Trustee Horvath had some concerns and suggested that this should be revisited after 6 months if Mike Samaan is comfortable with this position.

Supervisor Dimond stated that we are offering a stipend to cover various costs and we need more volunteers from high school and community college.

Mike Samaan said that he doesn't have all the credentials and he doesn't know the Board's expectations, but he will be willing to try to work as OEM Director.

Trustee Jones	Amending motion to appoint Mike Samaan as OEM Director with revisiting his performance after six months.
Trustee Horwath	Second

Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Yes

Motion carried.

Agenda Item: New Business, Approval of Resolution 2022-4 to Recognize April as Earth Month  
See video at 45:29

Trustee Horvath read out loud the Resolution 2022-4 to Recognize April as Earth Month.

Trustee Horvath	Motion to approve the Resolution 2022-4 to Recognize April as Earth Month.
Trustee Jones	Second.

Motion on a roll call vote as follows:

Supervisor Dimond	Yes
Trustee Jones	Yes
Trustee Horvath	Yes
Trustee Maher	Yes
Trustee Malik	Yes

Motion carried.

Supervisor Dimond stated that in support of Earth Month, we are having the Prescription Drug Takeback Program and the Free Car Light Repairs for Cook County residents only on March 31<sup>st</sup>. Also, we will be participating in the Plastic Bag Drive for Earth Month. On April 23<sup>rd</sup>, Maine Township is having the Shredding Event and on May 11<sup>th</sup> there will be a Free Electronics Recycling Event.

Agenda Item: New Business, Discussion & Circulation of Supervisors Annual Financial Report  
See video at 49:53

Supervisor Dimond stated that Supervisor's Annual Financial Report is required by law to be filed with the Township Clerk at least two days before the Annual Town Meeting. Supervisor Dimond said that the report was prepared by the Maine Township's Accountant and she circulated it for the Board members' signatures.

Supervisor Dimond is looking forward to have the Annual Town Meeting on April 12<sup>th</sup>.

Clerk Gialamas announced that Chief Deputy Clerk Wiesia Tytko is retiring in April. On April 8<sup>th</sup> will have farewell lunch for her and Karen Cohen who will be retiring on March 31<sup>st</sup>.

Supervisor Dimond thanked Chief Deputy Clerk Wiesia Tytko for long-term service to Maine Township and she wished her the best of luck.

Agenda Item: New Business, Discussion & Possible Vote on Monthly Bill Pay Meeting

See video at 55:36

Supervisor Dimond read the statute regarding our responsibilities in term of bills and stated that previous Board did hold the monthly Bill Pay Meeting prior to the regular Board Meeting. She asked the Board if this should be continued. The Board agreed that it is not necessary to have the formal monthly Bill Pay Meeting.

Trustee Horvath Motion to eliminate formal monthly Bill Pay Meeting.

Trustee Jones Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Yes

Motion carried.

Agenda Item: Personnel, Discussion & Possible Approval of Part Time Position/Maintenance Department

See video at 59:17

Supervisor Dimond stated that Maine Township does not have a maintenance person other than Mike

Samaan after 3:00 p.m. She asked the Board to approve hiring a part-time employee for the Maintenance Department for up to 19 hours per week.

Trustee Jones Motion to approve the hiring a part-time person for the Maintenance Department for up to 19 hours per week.

Trustee Horvath Second.

Motion on a roll call vote as follows:

Short discussion.

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Yes

Motion carried.

Agenda Item: Officials' Reports

Nick Kanehl Food Pantry Director reported that Niles Community Church gave a legacy gift in the amount of \$51,000. He gave special thanks to Jim Oates, Pat Neukirch, Julie Halley, Debbie Oates and Mary Ann Ballard for this donation.

Supervisor Dimond also extended Maine Township's thanks for that donation.

Supervisor Dimond reminded that the Niles Chamber of Commerce asked Maine Township to join them for the Niles Morning network on April 19<sup>th</sup>. She stated that the Maine Township's video will be played.

Assessor Moylan-Krey thanked Chief Deputy Clerk Wiesia Tytko for all her hard and good work for Maine Township and she will be missed dearly.

Assessor Moylan-Krey attended a meeting with the Cook County Township Assessor's office and she shared that Maine Township will be open for the appeals with the Board of Review on March 29<sup>th</sup> for

30 days. On April 28<sup>th</sup>, she will be hosting a free Property After Death Workshop at The Sabeel Center. This event is already all filled up with 150 people and Zoom participation is offered for others. Assessor Moylan-Krey also announced that the Second Installment Tax Bill could be as late as December which may be a hardship for some people.

Highway Commissioner Beauvais stated that they will be going out for the Road Improvement Project bids project soon. He thanked Wiesia for all her years and wished her the best of luck in her future.

Clerk Gialamas stated that the National Night Out will be held on August 2<sup>nd</sup>. The organizational meetings will be held every month. He extended an invitation to those who would like to come and added that the first meeting is going to be at the Feldman Recreational Center on April 18<sup>th</sup> at 7:00 p.m.

Clerk Gialamas read out loud a congratulating letter from the Director of the Chicago Passport Agency recognizing his department as one of the best Passport Acceptance Facility with a perfect score on their most recent review report. Clerk Gialamas thank Chief Deputy Clerk Tytko and his staff for the outstanding work.

Attorney Asprooth talked about Statement of Economic Interests and this year's significant changes. He stated that Ancel Glink's Quorum Forum podcast will host an online training on April 5<sup>th</sup> at 12 p.m.

Supervisor Dimond reminded everyone that the Stg. Karen Lader Memorial Good Citizen Award submission to nominate someone is due April 1<sup>st</sup>. Supervisor Dimond announced that on June 15<sup>th</sup>, the Secretary of State is going offer renewing Driver's Licenses, ID Cards, corrected vision screen and vehicle renewal's stickers in our Township. On the same day, the State Treasurer Agency will assist residents with submitting applications for the I Cash program.

Trustee Jones also thanked Wiesia Tytko for her great job and wished her happy retirement.

Trustee Jones invited everyone for the Neighborhood Watch meeting on April 6<sup>th</sup> at 7:00 p.m. Trustee Jones and Supervisor Dimond attended a TOI Educational Seminar with general and specific topics related to Township's governance.

Trustee Horvath wished Wiesia Tytko well on her retirement and thanked her for being so welcoming to all new Board members.

Trustee Maher congratulated Chief Deputy Clerk Tytko and Clerk Gialamas on the outstanding job and thanked them for their service. He gave the appreciation and thanked Attorney Asprooth for, informative memo on Statement of Economic Interests.

Trustee Malik congratulated Chief Deputy Clerk Tytko on her retirement and thanked her for helping him to renew his passport. Trustee Malik announced that Indian Culture Day will be on August 13<sup>th</sup> and Pakistani Culture Day will take place on August 14<sup>th</sup>.

Supervisor Dimond asked for discussion on the Indian and Pakistani events and mentioned that every Department should be involved.

For more detailed Officials' Reports see video at 1:02:12

Agenda Item: Adjournment

Trustee Jones Motion to adjourn.

Trustee Horvath Second.

Motion on a roll call vote as follows:

Supervisor Dimond Yes

Trustee Jones Yes

Trustee Horvath Yes

Trustee Maher Yes

Trustee Malik Yes

Motion carried.

The meeting was adjourned at 8:39 p.m.

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Maine Township Clerk